



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
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Los Angeles, CA 90012
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Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montañó

VICE CHAIRPERSON
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio
Mr. Vito Cannella
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **JUNE 11, 2008**

CALL TO ORDER

Chair Montañó called the meeting to order at 10:00 a.m.

OPENING CEREMONIES

Chair Montañó led the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montañó
Vice Chair Helen H. Stathatos
Frank Bacio
Vito Cannella
Rita Hall
Carl E. Moore

Excused Absence

John A. Hammargren

Staff

Janice Davis, Commission Services Staff
Andrew Sevrin, Commission Services Staff
Garen Khachian, Commission Services Staff

APPROVAL OF JUNE 4, 2008 MEETING MINUTES

On motion of Commissioner Bacio, seconded by Vice Chair Stathatos, and unanimously carried, the minutes of June 4, 2008 were approved, with the following change:

- On page 3, under "Facility/Group Homes Inspection Reports", under United Care, Inc., Areas of Concern, "Hot water is turned off" add "*...in upstairs bathroom due to a leaky pipe*"...

CHAIR'S REPORT

Chair Montaña reported the following:

- “The Donald T. Sterling Corporation and the Sterling Family Charitable Trust Congratulate Vista Del Mar on Their 100th Anniversary”, Los Angeles Times, June 11, 2008, an advertisement announcing the 30th Annual Sports Sweepstakes to be held on June 16, 2008, at the Beverly Hilton, an annual event that benefits Vista del Mar Child and Family Services.
- “County Employees Misused Credit Cards”, Daily Breeze, June 11, 2008, regarding an audit conducted on County Departments, showing credit card usage abuse resulting in over \$69,000 in unwarranted expenditures. The audit showed over 600 credit cards have been issued to employees in 12 Departments, with annual purchases of approximately \$3.4 million.

TREASURER'S REPORT

Commissioner Bacio reported the current balance of the Commission's Charitable Fund is \$1,582.83.

SELECTION OF OFFICERS

Chair Montaña nominated Commissioner Frank Bacio for Vice Chair/Treasurer in place of outgoing Vice Chairperson Helen Stathatos.

On motion of Commissioner Cannella, seconded by Vice Chairperson Stathatos, and unanimously carried, the Commission unanimously elected Commissioner Frank Bacio as the Sybil Brand Commission's new Vice Chairperson/Treasurer.

Commissioner Hall joined the meeting at 10:20 a.m.

CORRESPONDENCE/AUDIT REPORT

There were none.

FACILITY/GROUP HOME INSPECTION REPORTS FROM JUNE 4, 2008 TO JUNE 10, 2008

Washington Hancock Home – 62, #4 – Commissioners Hall and Moore

The facility was visited on May 23, 2008, and found to be in satisfactory condition.

Areas of Concern: Tub in bathroom is leaking; one bedroom didn't have release switch for window bars; “Needs and Services Plan” requires updating.

Manna Manor – 36, #5 – Commissioners Hammargren and Montaña

The facility was visited on May 30, 2008, and found to be in satisfactory condition.

Area of Concern: First-aid kit needs to be restocked.

Zenith Youth Home #3 – 63, #4 – Commissioners Bacio and Hall

The facility was visited on June 5, 2008, and found to be in poor condition.

Areas of Concern: Staff did not have keys to supply areas; menu was not posted; records of allowances and spending were not available; clients cannot use telephones because numbers are blocked; one smoke detector was broken; hallway needs smoke detectors; client rights were posted in office where clients can't see them; silverware sets were inadequate.

New Concept Foundation – 40, #1 – Commissioners Hammargren and Montañó

The facility was visited on June 9, 2008, and found to be in satisfactory condition.

Area of Concern: Flooring under sink needs to be replaced.

Lynwood CAL-SAFE – Commissioners Bacio, Hall and Moore

The facility was visited on June 10, 2008, and found to be in satisfactory condition.

NEW BUSINESS/ANNOUNCEMENTS

Vice Chair Stathatos passed out "Thank You" cards to both the Commission and staff thanking them for the award she received at the June 4, 2008 meeting.

Commissioner Hall reported that she attended the "Celebration 2008" Graduation festivities at the Disney Concert Hall on June 4, 2008. She circulated a photograph of a student she knew from the Graduation.

Chair Montañó congratulated Commissioner Hall on her reappointment to the Commission.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

- Discussion on Scholarship Programs
- Discussion on ISD Parking
- Discussion on Corrective Action Reports

PUBLIC COMMENT

There were none.

ADJOURNMENT

There being no further business, Chair Montañó adjourned the meeting at 11:00 a.m.

Respectfully submitted,

Janice A. Davis
Commission Services Division